

Kansas High School Rodeo Association  
By-Laws and Rules Revised Jan. 2017

Article I NAME OF ORGANIZATION

The name of the organization shall be the "Kansas High School Rodeo Association."

Article II PURPOSE AND AIMS

1. To maintain the standards as set by the National High School Rodeo Association.
2. To promote High School Rodeo on a state wide scale and work toward this goal by bringing state wide recognition to this activity for students.
3. To promote sportsmanship, horsemanship, and character to promote to the highest type of conduct at the various rodeos by setting up standards which will bring about this goal.
4. To promote closer relationship among the people interested in this activity and the organization they represent.
5. To increase and maintain interest of the High School student in rodeos and other functions in the state.
6. To encourage boys and girls to attend high school, and participate in rodeos, and then attend college.
7. To promote strong representation by the stat of Kansas at the National High School Rodeo Finals.
8. There will be no discrimination due to race, color, sex, religion, or national origin.
9. No part of the Net Earnings of the Association shall insure to the benefit or be distributed to its members, trustees, officers, or other persons, except that the Association shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distribution in furtherance of the purposes set forth in paragraphs 1 through 8 hereof. No substantial part of the activities of the Association shall be the carrying of propaganda or otherwise attempting to influence legislation and to participate in or intervene in, including the publishing or distribution statement(s), any political campaigning behalf of any candidate for public office. Notwithstanding any other provisions of these articles, the Association shall not carry on any other activities not permitted to be carried on (A) by an organization exempt from Federal Income Tax under Section 501(c)(3) of the Internal Revenue Code, or by an organization contribution(s) to which are deductible under Sections 170 (c)(2) of the Internal Revenue Code.
10. In the vent of dissolution of this Non-Profit Organization, any assets belonging to the Kansas High School Rodeo Association, after paying or making provisions for the payment of all liabilities of the association, will dispose of assets of the Association inclusively for the purposes of the Association and in such a manner or to such an organization or organizations organized and operated exclusively for charitable, educational, religious, or scientific purposes as shall at the time qualify as an exempt organization or organizations under Section 501(c)(3) of the

Internal Revenue Code, as the Board of this Association shall determine. Any such assets not so disposed by the court of the county in which the principle office of the Association has been located, as said court shall determine which are organized and operated exclusively for such purpose.

#### ARTICLE III MEMBERSHIP

1. Membership shall be open to anyone wishing to support and perpetuate the sport of rodeo and High School involvement in the sport.
2. Membership shall be divided into three (3) categories:
  - a. Contestant Membership – The contestant membership in the Association will be open to all High School student eligible to contest in approved High School rodeo who are interested in the work of the Association and have paid required membership fee, which will be set by the Board of Directors and is subject to change as occurs in National and State policies.
  - b. Adult Membership – Adults such as parents/guardians, sponsoring a contestant who is currently a member in good standing of the KHSRA.
  - c. Supportive Membership – Any person or Firm wishing to support the Kansas State High School Rodeo Association by donation on the state level. This shall be an Honorary Membership.
3. Any person becoming a member of this Association shall comply with ALL of its Rules, By-Laws and Decisions and shall be bound by the same.
4. Any member of the Kansas High School Rodeo Association, student or adult, who make themselves incompatible to the operation of the states program by word or deed, may be suspended for a period established by the Board of Directors. The person must have a majority vote of the Board of Directors to be reinstated after suspension.
5. Contestant members and adult members shall only be entitled to vote at the annual general membership meeting. Sponsoring members and Honorary members hold no voting rights.

#### ARTICLE IV DUES

1. Dues vary according to the type of membership and are subject to changes according to state and national policies.
2. All dues are payable to state Secretary-Treasurer, who shall divide all monies as specified and issue each member a certificate of membership which may not be transferred or assigned.
3. All members must be current paid members before June 1<sup>st</sup> to be eligible for voting.

4. All members must be eligible to enter and compete at State Finals Rodeo, or be a sponsor of a contestant eligible to enter and compete in the State Finals Rodeo, in order to be eligible for voting.
5. Any member who resigns or withdraws from the Association shall forfeit all rights, claims and interest arising from association with membership in the Kansas High School Rodeo Association.

#### ARTICLE V OFFICERS

1. There shall be two (2) groups of Officers in the Kansas High School Rodeo Association:
  - a. Adult
  - b. Student
2. Adult Officers
  - a. The officers of this Association shall be the President, Vice-President and Secretary-Treasurer. The **President and** Vice President shall be elected at the annual June meeting of the Board of Directors from the newly elected Board members (the "Board Elect") as well as from those Board members whose terms shall continue for at least one (1) year. The **President and** Vice President **shall be elected for a one-year term** ~~will move up to position of President the following year at the annual June meeting of the Board of Directors.~~ The Secretary-Treasurer shall be elected by and from the "Board Elect" as well as from those board members whose terms shall continue for at least one year. The Secretary-Treasurer shall be elected at the annual mid-winter meeting of Board of Directors. The term of office for the Secretary Treasurer shall be for three (3) years and shall begin upon election. The Secretary-Treasurer position shall be reviewed annually at the mid-winter meeting. The Board of Directors shall have the authority to appoint a Secretary-Treasurer to fill any temporary or unforeseen vacancies in that position. The Secretary will become a Non-voting member of the board.
  - b. Any officer, by election, may succeed himself in office.
  - c. The Board of Directors shall recommend the National Director to the National Association. The National Director must be a resident of the state of Kansas. The National Director shall serve a term of at least (5) years upon election.
3. Student Officers
  - a. High School and Junior High Division shall have officers consisting of President, Vice-President, and Secretary.

#### ARTICLE VI DUTIES OF OFFICERS

1. Student Officers shall perform the duties usually performed by such officers in the Student matters of the Association.
  - a. The Student Officers shall conduct the contestant Annual Meeting held at the State Finals Rodeo.
  - b. The Student Officers will represent contestant membership on the Board of Directors. The High School and Junior High Division Student

- Officers shall each have one (1) vote on the Board of Directors, with that vote being cast by the highest-ranking officer present.
2. Adult Officers shall perform the duties usually performed by such officer in business matters of the Association together with such duties as shall be prescribed by the board of directors.
    - a. Duties of the President. **The president shall be elected annually at the June meeting of the Board of Directors for a one (1) year term.** The Vice-President will assume duties of the President at the completion of the National Finals Rodeo. The president shall preside at all meetings of the Board of Directors and at the annual meeting of the association and shall have specific responsibility for advising as to the appointment of all committees and the President and National Director shall be an Ex-Officio member of all such committees. In general, the President shall be responsible for the operation and organization of the Association.
    - b. Duties of the Vice-President. The Vice- President shall perform such duties as are delegated to him/her by the President from time to time and in the absence of the President shall conduct meetings of the Association.
    - c. Duties of the Secretary-Treasurer. As Secretary he/she shall;
      - i. Keep the minutes of meeting of Board of Directors, keep the record of attendance at such meetings, and prepare all correspondence to members of the Board and/or general membership.
      - ii. Be responsible for correspondence of the Association as directed by the Board.
      - iii. Maintain all required record of the Association.
      - iv. Compile and maintain Student Membership records.
      - v. Shall appoint a Point Secretary with the approval of the Board of Directors.
        1. The point secretary will be responsible for the official notification to the student and adult membership on the point system approved by the Board of Directors at the first meeting of the fiscal year. The Point Secretary shall provide the State Secretary with the official point system to be distributed in the Newsletter and student membership packets. Shall compile rodeo points throughout the competition year. These compiled points will be provided to the membership periodically throughout the year.
    - d. Duties of Secretary-Treasurer. As Treasurer, he/she shall;
      - i. Have the responsibility of the funds of the Association and shall be responsible for the collection of all Accounts Receivable in accordance with the directions received from the Board of Directors.
      - ii. Keep proper books of accounts and manage the records of the Association in accordance with a good accounting practice.

- iii. Prepare financial statements timely and as directed by the Board.
  - iv. Distribute all monies in Association accounts, except for an amount determined by the Board of Directors to begin the next year, to National Team Members to help defray their expenses. These funds will be distributed at the National Finals Rodeo.
  - e. Duties of the National Director. National Director's responsibility at the National Finals is described in the National High School Rodeo Association rules, Constitution and By-Laws. The term of the National Director shall conform to the rules, constitution and by-laws of the National High School Rodeo Association. He/She must attend two National meetings annually; The Mid-Winter meeting and the National Championship Finals. The state association will be responsible for all legitimate expenses while attending these meetings.
3. The student and adult officers shall perform those duties set by the Board of Directors.

#### ARTICLE VII MEETINGS

1. The State Board of Directors will hold the annual meeting of the Association during the Annual State High School Rodeo Finals at a place designated.
  - a. Note of Date, time, and place of annual meeting shall be sent to each member within each district twenty (20) days prior to said meeting.
  - b. The purpose of the meeting will be to conduct the student affairs and business of the Association and to elect new members to the Board of Directors.
  - c. The student members shall elect from their members at the student meeting held at the time of the Kansas State Finals Rodeo each year, a President, Vice-president, and Secretary. Junior High Division members shall elect a President, Vice-President, and Secretary from their members at student meeting held during Junior High State Finals.
  - d. The student officers shall have the responsibility of keeping the student members informed of the proceeding of the Association, promoting new members, organizing student committees and assistance for the Kansas High School and Junior High State Finals Rodeos, and promoting the purpose and aims of the Association.
  - e. Meetings of the student members of the association whether general or special may convene by order of the Student Officers for any time and place in Kansas.
2. The order of Business of the Annual Board of Directors Meeting will be prepared at the beginning of the meeting and shall include:
  - a. Roll call of Officers and Board of Directors.
  - b. President's Message.
  - c. Minutes Reading.
  - d. Financial Reports.
  - e. Reports from Directors.
  - f. Reports from Special Committees.

- g. Old business.
  - h. Elections.
  - i. New business.
  - j. National Director's Report
  - k. Adjournment.
3. No votes by Proxy shall be allowed at any meeting.

#### ARTICLE VIII BOARD OF DIRECTORS

1. The business affairs of the Association shall be managed and controlled by the Board of Directors. They shall have the right to do all things convenient and necessary in conducting the affairs of the State Association. They shall establish major administrative policies and devise measures for the Associations growth and development. They shall select site(s) for the Annual state Finals Rodeos (HS & JH) and direct the planning and staging of these activities.
2. The Board of Directors will be elected by and from the general membership at the annual meeting. Directors shall assume their position upon completion of the National Finals Rodeo following the June meeting in which they were elected. And will remain on the Board until the completion of the National Finals Rodeo of the year their term expires. (approximately August to August).
  - a. All Directors must be in good standing with the Association.
3. The State Board of Directors shall be composed of a total of twelve (12) members, plus the Student Officers and National director. In the event of death, dismissal, removal, resignation, or other cause of disqualification, the Board of Directors shall elect a qualified successor to serve until a successor can be duly elected by the membership at the next Annual Meeting to complete the unexpired terms of said Director(s) or Officers(s).
  - a. Meetings of the Board of Directors shall be routinely held throughout the year. At least six (6) regular meetings will be held annually. These meetings shall follow a schedule, which allows for meeting in January and June of each year, and two meeting during each of the fall qualifying rodeo season and spring qualifying rodeo season.
  - b. A minimum of seven (7) Directors present shall constitute a quorum to do business.
  - c. There shall be an Executive Committee of the Board of Directors composed of the President, Vice-President, and National Director. Secretary-Treasurer to be a non-voting member of the Executive Committee. This committee shall have the power to transact business of an emergency nature between Board of Director meetings.
  - d. The Board may elect to appoint itself a committee of the whole to act on specific matters as directed by the Board prior to a regular Board meeting.
  - e. Directors shall be elected for a two (2) year term.
  - f. Two (2) delegates may attend the NHSRA Annual Meeting and Convention with National director and will be elected by and from the general membership at the Annual Meeting.

- g. Any Board member missing two (2) consecutive Board of Director meetings may be removed from the Board of Directors.
- h. A member of the Board of Directors cannot use their position to achieve personal gain.

#### ARTICLE IX STATE CONTEST

- 1. The State Finals Rodeo shall be conducted under the same rules and regulations set forth in the constitution and By-Laws of the National High School Rodeo Association, Inc. If, at any time, these rules and By-laws are not complied with, Kansas shall not qualify to enter the National Finals Rodeo.
- 2. In the first meeting of the fiscal year, the Board will establish the rules and regulations for the year concerning the qualifying rodeos and State Finals. The rules and regulations will be in accord with the NHSRA and not conflict in any way with NHSRA rules and regulations. Once these rules and regulations are approved in the first meeting of the year, they will not be amended or changed until the first Board meeting of the next fiscal year. Request for rule changes must be submitted in writing to the Secretary ten (10) days prior to the first meeting of the new fiscal year, and will be considered by the Board for the New Year.

#### ARTICLE X BONDING OF OFFICERS

- 1. The Secretary-Treasurer may be bonded at the expense of the Association.
- 2. The President shall appoint and adult Financial Review Committee. This committee shall consist of three (3) members (none of which may be an officer) and shall report to the Board at its Annual Meeting.

#### ARTICLE XI PARLIAMENTARY AUTHORITY

- 1. Robert's Rule of Order, revised, shall govern this Association in all cases to which they are applicable and in which are not inconsistent with these By-Laws and those of the NHSRA, Inc.

#### ARTICLE XII AMENDMENTS

- 1. These By-Laws may be amended at the Annual General Meeting of the Association by a two-thirds vote of the members present and voting, provided the proposed amendment shall have been submitted to the membership for examination at least two weeks prior to their enactment.